

## School Leadership Team Minutes

February 4, 2021

1. 4:30-4:35 Joann Hill called the meeting to order a 4:34pm. In attendance: Barbara Gordon, Mr. Re-Sugiura, Erin Dunlevy, Angel Hawkins, Luis Familia, Jose Contreras, Joann Hill, Janeen Johnson and student representatives Royal-Essence Davis, and Lezlie Villegas, Parent Observer Linda Ng, Iris Springer-Elkerson
2. 4:35-4:45-Ice-breaker activity
3. 4:48-4:57 Review of Minutes- JH moved to accept, Erin Dunlevy Seconded
4. Comprehensive Education Plan (CEP) 4:58
5. Current CEP Goals
  - i. Graduation - 95% (up from 94%)
  - ii. Chronic Absenteeism-6% (down from 20%)
  - iii. Math- College and Career Readiness 91% (up from 89%)
  - iv. College and Career Proficiency 93% (Up from 91% as measured by CCPCI of students taking advanced courses)
  - v. Parent Outreach- Completed surveys at 822 (Up from 522 in the spring)
  - vi. IEP compliance goals- goal to have 90% of parents/guardians submit a vocational assessment with focus on English New Language students
- b. Addressing Progress:
  - i. Graduation NXs and Saturday Program + Priority Tasks
  - ii. Credit Accumulation-On Track for Credit Accumulation of 5+ Credits for MP1: Cohort Z- 88.3%, Cohort Y- 87.5%, Chort X- 83.4%, Cohort W- 81.1%.
  - iii. "Artists in Residence" 2.5-4.5 accumulated credits To be paired with "Mentors in Residence"
  - iv. One Pager Excerpt- % On Track Comparison
  - v. So where are we now?
    1. Graduation- Saturday School NX grades pending, we are currently at 76.9% on-track for graduation (typical)
    2. Credit Accumulation- Term 1 percentages show a minimum 8% drop from last year's data on aggregate, Mentors in Residence Program beginning 2/1. This is our area of concern
    3. (Missing information here)
- c. Concerns
  - i. Technology Access- Picking up Technology, sewing and art kits
  - ii. Citywide/National Health Safety (5% < infection rates and little clear timeline)
  - iii. Student Socialization (Clubs, SEL Week, PE Initiatives)
  - iv. Reduced levels of engagement across the board/burnout

- v. ISE shared a model from her daughter's private school that builds in more breaks for students in order to mitigate burn-out
- vi. RED asked about office hours- reported that no teachers have shared information about office hours

## 6. Principal's Report 5:19

### a. Term 1 Deadlines

- i. 20-day grade change deadline is 2/8. Tutoring is being made available for all students to still resolve NXs.
- ii. Saturday school wraps up on 2/6. It's not too late!
- iii. New Academic Policy created for students who earned NX in Spring/Summer 2020

### b. Do No Harm Grading Policy

- i. Our academic policy committee unanimously noted to do the following:
  1. Average the two highest marking period grades as final grade for term 1
  2. This only applies to Term 1 for the 2020-2021 SY

### c. SAT Administration

- i. SAT administration will take place on March 3rd and March 24th. Makeup dates of April 13th and April 27th will be designated.
- ii. For SAT administration, we will group students in alphabetical order into two groups.
- iii. These will be asynchronous learning days
- iv. All students testing must complete consent forms
- v. This is different from daily health screening questionnaires
- vi. Asynchronous

### d. School Events

- i. Freshmen Virtual Mixer
- ii. Remote Learning Portrayal- Senior art exhibit
- iii. Respect for All Events- Respect for All Week 2021, Together We Will Rise, fighting against student self-harm
- iv. Budget
  1. All seniors dues paid for by A&D:
  2. Cap and Gown, Yearbook, Tees/Sweats, Diploma Cases, Masks
  3. Incoming orders 6 new computer labs
  4. 6 new carts of Macbooks
  5. New screens for cafeteria/ SMART boards + Audio for mobile presentation
  6. Discussion with Airlite for 12th floor mural
  7. Clubs have been surveyed for any supplies or equipment needed

### e. Partnerships and Programs

- i. Roundabout Theater
  - ii. BBDO
  - iii. Monroe College (PPP)
  - iv. Mentors-in-Residence
  - v. NHS Peer Tutoring/Mentors
- f. Equity Book Club
  - i. Starting the first week of March, the Equity book club will be reading “White Fragility” by Robin DiAngelo
- g. General Questions
  - i. ED Asked about BHM
- 7. Student Report: 5:35
  - a. LV asked about resources for Fashion Club
  - b. LV suggested A&D provide student planners
  - c. RED asked about movie night, LF said the first one for seniors would be March 5th
- 8. PTA Report 5:41
  - a. Virtual Fanfaire planning is up and running- New date in May
  - b. Borough Connect meet and greets went well, another Manhattan parents group will be rescheduled
  - c. PTA meeting tonight/workshop with Counselor and NYU advisor
  - d. Voting on funds happening tonight, sweatshirt designs and plushies
  - e. Online auction will now be separate from Fanfaire, to take place in March
- 9. UFT Report: 5:48
  - a. AH new UFT representative
  - b. Office hours begin on Feb 5 for new term
- 10. Old/new business 5:48
  - a. Can the school website link to A&D merchandise? (Question from Karen)
  - b. Joann asked about representation of clubs (and possibly merchandise for clubs) on the website (COSA) section
  - c. RED asked about student presence at Virtual open houses, MRS said he would connect with the student representatives
  - d. ISE asked if we were exploring the time capsule idea, LV suggested students write “Future Letters” online that gets sent back to them in 10 years
  - e. MRS said the time capsule could happen but we’d have to gather students for planning
  - f. Barbara suggested creating a survey for those who want to participate in the time capsule project
  - g. ISE shared that this time is important to commemorate
- 11. Adjourned at 6:0pm
  - a. Joann Motion to adjourn, seconded by Principal Re-Sugira and Erin

